
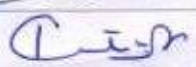

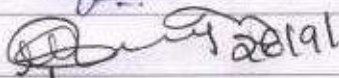
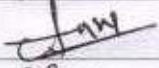
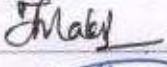
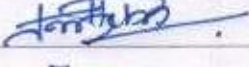
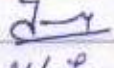



IQAC EXECUTIVE COMMITTEE MEETING - 3

DATE: SEPTEMBER 26, 2018 TIME 3:30PM - 4:30

VENUE: MINI CONFERENCE HALL

MEMBERS PRESENT

SL No.	NAME	SIGNATURE
1	Dr. John M. George	
2	Prof. Kullyamme A.J.	
3	Dr. Sonia Paul	
4	James Mathew	
5	M. Shanmuga Poiga	
6	Anna Mathew	
7	Lakshmi K.S	
8	Trincy J. Fernandez	
9	Tresa Kurian	
10	Dr. Manoj G. Tharian.	

RAJAGIRI SCHOOL OF ENGINEERING & TECHNOLOGY
Rajagiri Valley, Kakkanad, Kochi

INTERNAL QUALITY ASSURANCE CELL
(Reconstituted in July 2018)

TRANSCRIPTS OF MEETING 3 OF EXECUTIVE COMMITTEE

Date: September 26, 2018

Time: 3.40-4.20 p.m.

Venue: Mini Conference Room (Ground Floor of Main Academic Block)

Transcripts:

- 3.1 The compilation status of AQAR 2017-'18 was reviewed. Clarifications required under each criterion were listed out, and members were directed to complete the criterion assigned to each of them before October 3, 2018. It was informed that details required from the Finance Department would be available only after the audit is completed.
- 3.2 It was recommended that IQAC may be allotted a suitable office space, with sufficient storage and seating arrangements. Provision should also be made in this space to display the admission status, academic performance, and placement statistics every year.
- 3.3 Suggestions were made on improving the RSMS, including incorporating the CO-PO-PSO attainment calculations within it. Since software with such features is available in the market, it was decided to have a demonstration of the same on a convenient date, before deciding on how the RSMS may be modified.

Further, it was pointed out that since the MGU batches have graduated, the opening page of RSMS should straightaway lead to KTU student data.
- 3.4 It was also suggested that since subject attendance is the eligibility criterion under KTU, the multiple entry of attendance (Course Diary, Class Register and RSMS), and the process of tabulating the weekly attendance may be avoided.

Members Present:

1. Dr John M. George – Coordinator
2. Prof. Kuttyamma A.J. – Secretary
3. Dr Manoj Tharian
4. Dr Sonia Paul
5. Ms M. Shanmugha Priya
6. Ms Tressa Kurian
7. Ms Harsha A.
8. Ms Anna Mathew
9. Mr James Mathew
10. Ms Lakshmi K.S.
11. Ms Jincy J. Fernandez



Prof. Kuttyamma A.J.
Secretary



Dr John M. George
Coordinator



Dr A. Unnikrishnan
Chairman